

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, April 21, 2015

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 21, 2015 with the following members present: Tom Yseth, Ryan Krogman, Larry Jensen, Stephne Miller, and Lee Ann Pierce.

CALL TO ORDER

Chairperson Yseth called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the April 21, 2015 Commission Meeting was approved as amended without objection. Be it noted, under the 10:00 a.m. scheduled agenda item, the board authorizing the advertisement for bids for the 213th Street Project to be published was removed from the agenda.

CONSENT AGENDA

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the April 7, 2015 Commission Meeting and the April 14, 2015 Board of Equalization & Special County Commission Meeting.

Travel & Education Requests: Michael Gengler to attend SWAT Basic, May 18th-22nd in Sioux Falls; Sonia Mack to pick up 4-H BBQ supplies, April 21st in Sioux Falls; Sonia Mack to attend SDAE4-HP Spring Meeting, April 29th-30th in Mitchell; Sonia Mack to attend 4-H Camp, June 10th-12th at Lake Poinsett; Stacy Steffensen to attend Leadercast, May 8th at Swiftel Center; Clyde Calhoon and Abigail Howard to attend SD States Attorney's Association Annual Conference, May 5th-8th in Deadwood, SD; Robert Hill to attend NACo Conference, July 9th-14th in Charlotte, NC; Robert Hill to participate in a SDOEM Class/Training, June 3rd-4th in Madison, SD; Laura Littlecott to attend SD Safety Council Workplace, May 20th in Sioux Falls.

Personnel Action Notices: routine step increase- Craig Chapman to \$19.08, effective April 01, 2015; routine step increase- Michelle Delaney to \$17.75, effective May 01, 2015; position change-Misty Moser, full-time Weed & Pest Supervisor at \$19.33, effective May 01, 2015; new hire-Aaron Scheer, full-time General Maintenance Worker at \$14.48, effective March 28, 2015; routine step increase- Richard Haugen to \$19.99, effective March 01, 2015.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Miller to approve the following claims. Motion carried.

A to Z World Languages Inc, Spanish Interpreters, \$135.00; A&B Business Inc, Copier Contract Fees/IT Fees, \$443.34; A&B Business Inc, Maintenance Contract, \$45.82; A&B Business Inc, Maintenance Contract, \$113.80; A&B Business Inc, Contract Charge, \$49.86; A&B Business Inc, Maintenance Contract, \$79.61; AgFirst Farmers Coop, Propane, Lp Cylinder, Lp Fill, \$98.55; Anderson Oil, Diesel, \$1,087.80; Avera

Medical Group, Prisoner Medical, \$642.90; Avera Queen of Peace, Drug Testing, \$170.70; Banner Associates, Engineering Costs, \$4,383.75; Bielfeldt, Daniel, COP Rent, \$630.00; Bob Barker Company, Inmate Supplies, \$56.95; Bowes Construction, Engineered Fill, \$273.51; Brock White Company, Wand Switch, Rubber Mount, \$97.76; Brookings Area Transit, 2nd Quarter, \$8,750.00; Brookings Area Chamber, Leadercast Registration, \$50.00; Brookings Area Chamber, Post Legislative Luncheon, \$160.00; Brookings City Utilities, April Utilities, \$1,107.77; Brookings City Utilities, Phone Service, \$479.06; Brookings City Utilities, Utilities, \$1,803.33; Brookings City Utilities, Utilities, \$2,163.56; Brookings City Utilities, Phone Service, \$1,185.88; Brookings City Utilities, COP Utilities, \$166.87; Brookings City Utilities, Phone Service, \$281.65; Brookings City Utilities, COP Utilities, \$208.68; Brookings City Utilities, Phone/Internet Service, \$52.51; Brookings City Utilities, Utilities-Water, \$74.50; Brookings Engraving, Name Plates, \$19.50; Brookings Health System, ER Sexual Assault Investigation, \$459.00; Brookings Register, Summer Hours/Load Limits, \$432.00; Brookings Register, Legals, \$67.12; Byrne, Victoria, COP Rent, \$550.00; C&R Supply Inc, Bearing & Pump Kit, \$117.21; Carquest Auto, Parts, Antifreeze, \$157.15; Central Business Supply, Transparencies, Tabs, Pencils, \$68.17; Central Business Supply, Paper, Binders, Batteries, \$95.90; Central Business Supply, Office Supplies, \$233.35; Central Business Supply, Office Supplies, \$68.69; Central Business Supply, Calculator Repair, \$50.00; Central Business Supply, Toner, Pens, Calculator Paper, \$282.24; Central Business Supply, Office Supplies, \$153.91; Century Business Products, Copier Maintenance, \$243.66; Century Business Products, Copier Overage, \$217.89; Century Business Products, Copier Maintenance, \$22.26; Century Business Products, Copier Supplies, Maintenance, \$56.64; City of Brookings Landfill, Bridge Material, \$14.52; Civil Design Inc, Engineering for Novita Road, \$15,940.00; Cody, Denise, INV MI Hearing, \$15.00; Cook's Wastepaper & Recycling, Commercial Service, \$131.58; Cook's Wastepaper & Recycling, Commercial Service, \$175.78; Cook's Wastepaper & Recycling, Commercial Service, \$225.46; Dean Schaefer Court Reporting, INV MI Hearings, \$165.00; DVL Fire and Safety, Recharge Fire Extinguishers, \$33.50; Einspahr Auto Plaza, Oil Changes, Engine Checks, \$95.49; Ekern Plumbing Heating & AC, Repair Pressure Washer, \$154.43; First Bank & Trust, Supplies, \$1,344.03; First District Association, Third Quarter Payment, \$9,813.32; Fishback Ins Agency, Notary Bond Charge, \$50.00; Flex One, Funding for Flex Program, \$6,000.00; Foerster Office & Supply, Jail Supplies, Paper, \$1,032.20; Foerster Office & Supply, Copy Paper, \$72.00; Forrest Holdings Inc, Tax Certificate, \$443.88; Franz Digital, GIS Paper, \$81.14; Gass Law, PC, CAA, \$1,596.96; Gass Law, PC, CAA, \$548.73; Tim Hogan, CAA, \$774.45; Hometown Service & Tire, Lube, Tires, \$231.88; Inter-Lakes Community Action, Second Quarter Payment, \$2,500.00; Kittelson, Joan, MI Hearing, \$15.00; Benjamin L. Kleinjan, CAA, \$189.00; Benjamin L. Kleinjan, CAA, \$306.00; L&L Auto & Truck Parts, Parts, \$313.08; L&L Auto & Truck Parts, Vehicle Parts, \$355.43; Lewis & Clark Behavioral Health, BMI Hearings, \$480.00; Lewno, Lucy, Inv MI Hearing, \$150.49; Everist, L.G. Inc, Pea Rock, \$1,889.41; Lincoln County Auditor, MI Expenses, \$311.75; Lowe's, Alternator Wire, Mailbox, \$32.68; Lowe's, Light Bulbs, Batteries, \$52.31; Manatron Inc, Proval Conference, C Lilla, \$550.00; Martin's Inc, Oil, Diesel, \$15,810.50; Matheson Tri-Gas Inc, Supplies, \$94.95; Matthew Bender & Co., SD Court Rules 2015 Supplement, \$44.44; Mckeever's Vending, Inmate Commissary, \$535.48; Mediacom LLC, April Law Library Service, \$83.40; Midstates Equipment & Supply, Right Pointe Crack Fill, \$23,821.20; Gary E Mikelson, CAA INV MI, \$206.46; Nancy J Nelson, CAA, \$2,250.90; Nielsen's, NSP Diodes, \$11.25; Northwestern Energy, Highway & Truck Shop, \$598.89; Northwestern Energy, Natural Gas, \$305.78; Northwestern Energy, Natural Gas, \$1,579.53; Northwestern Energy, Natural Gas, \$10.00; Office Peeps Inc, Binders, Paper, Office Supplies, \$154.51; Pennington County Jail, Prisoner Transport, \$452.40; Pharmchem Inc, Drug Sweat Patch Analysis, \$120.00; Q-Set Inc, Transcripts, \$850.00; Razor's Edge Lawncare, Courthouse Snow Removal, \$292.50; Reliance Telephone, Inmate Phone Cards, \$2,000.00; RFD, Legals, \$18.97; Rude's Funeral Home Inc, Transport, \$145.00; Running's Supply Inc, Paint, Handle, \$40.66; Schneider Corporation, Beacon Hosting, \$2,415.00; Schuneman Equipment Co, Hydraulic Parts, Brake Parts, \$106.10; SD Attorney General's Office, 24/7 Participation 3/16-31/15, \$73.00; SD Attorney General's Office, Scram Fees 3/16-31/15, \$2,055.00; SDACC, Catastrophic Poor Relief Program, \$4,560.00; SDACO, ROD Relief Fund March15, \$1,221.00; SDSU Workstudy, SDSU Workstudy, \$159.80; Secretary Of State, Notary Filing Fee,

\$30.00; Sinai City, Utilities, \$64.00; Sinai Coop Elevator, Diesel, \$1,034.00; Sioux Valley Energy, Sandpile/Shop Electric, \$277.00; Siouxland Oral & Maxillofacial, PMD, \$466.77; Southbriar Apartments, COP Rent, \$550.00; Speedy Cleaners, Rugs, \$59.80; Square One Productions of, Laminated Posters, \$20.00; Sturdevant's Auto Parts, Heater Hoses, \$12.30; Swiftel Center, April 15 Facility Maintenance, \$1,576.00; Thomson Reuters - West, Law Library, \$513.82; Town & Country Shopper, Weed Board Mtg, \$168.00; Steven Ust, Inspections, \$400.00; Vandenberg Law, CAA, \$585.00; Verizon Wireless, Wireless for Vehicles, \$280.07; Village Estates LDP, COP Rent, \$550.00; Volunteers of America, JDC Shelter Beds, \$120.00; VS/ADRDL, Rabies Testing, \$73.50; Walburg, Duane, Animal Control Mileage, \$120.00; Wells Fargo, Supplies, \$1,813.96; Wheelco Truck & Trailer, Parts, Diesel Additive, \$1,628.03; Terry D Wieczorek PC, CAA, \$322.66; Terry D Wieczorek PC, CAA, \$478.75; Terry D Wieczorek PC, CAA, \$1,002.65; Terry D Wieczorek PC, CAA, \$583.35; Terry D Wieczorek PC, CAA, \$273.16; Yankton County Sheriff, Service of Process, \$25.00; Yankton County Treasurer, MI Hearings, \$227.50;

Department Head Reports

County Development Director Robert Hill attended the Management 312 meeting and said it went well. Hill noted Severe Weather Preparedness Week is this week in South Dakota. He said a statewide tornado drill will be conducted by the National Weather Service on Wednesday, April 22nd at 10:00 a.m. He said a Severe Weather Training session will be held in Flandreau on April 22nd in the Community Center. Hill said he is attending a Comp Plan meeting April 24th. Hill told the board the Avian Flu is starting to affect South Dakota heavily. He said humans have not been affected, but it is affecting agriculture operations.

Jen Burns, RN for the South Dakota Department of Health, said they have had a lot of personnel changes within the office. She said a new dietitian has been hired and works one or two days a week. Burns said they have also hired Karen Larsen, a full-time nurse. She also informed the board Brenda Conn, a full-time county administrative assistant, will be retiring June 12th. Burns said Sally Tolley, part-time county administrative assistant, would like to move into the full-time position. She said she is hoping to fill the part-time position by June 15th.

Burns said school services are almost done and they are making arrangements to begin school screenings in September.

4-H Youth Advisor Sonia Mack told commissioners they have had zero applications for the Promotion and Expansion Committee. She asked if they should re-advertise the position or seek out individuals.

Pierce asked if the board could take a look at the credentials listed on the application. Miller asked Mack who sets forth the criteria. Mack said USDA sets the criteria for positions. Pierce suggested the board look at the application to ensure the requirements are not too narrow for people to fill that position. Yseth said they would look into it. Yseth asked Mack if they were advertising to members, volunteers, or the children's parents. Sonia said they have been advertising to everyone and even shared it on the Brookings 4-H page via Facebook. Yseth suggested sending out an email to everyone.

Mack reported on upcoming events for 4-H. Mack informed commissioners receiving purple ribbons are no longer necessary when moving on to the State Fair. She said individuals just need to participate in a qualifying county event. She said this is a new change. Mack noted 4-H families are expected to have their State Fair entries registered by August 1st.

Miller asked if 4-H was shrinking at the State Fair. Mack said she does not know the reasoning behind the new change. Jensen asked Mack if Achievement Days were being held earlier in the summer. Mack said there are some, but the majority are being held during the first week of August. Mack said Brookings' Achievement Days is August 3rd-6th. Krogman asked Mack if she would put together a list of all the club's locations for meetings. Krogman said it would be nice to see where everyone is meeting at.

Veterans & Human Services Director Mike Holzhauser said it has been fairly quiet in the office. He updated the board on the number of phone calls the office has made and received and the number of in-person

meetings. Holzhauser also reported on the VA expenditures for the medical portion in Brookings County. Holzhauser said he attended the Brookings Housing Board Meeting and found ways to use some of the housing monies towards rent.

Director of Equalization Joyce Dragseth told commissioners a South Dakota Association of Assessing Officers District 5 meeting will be held in Conference Room 103 on April 22nd. She said a Department Head meeting will be held later that day. Dragseth said her appraisers have been very busy reviewing Brookings City. She said once the Equalization Boards are finished, they will complete the abstract numbers.

Sheriff Marty Stanwick said they have 35 inmates in jail. Stanwick said 53 individuals are on the 24/7 Program. Of those 53 individuals, he said 3 people are utilizing the drug patch. He said they will see more drug patch users because of drug related offenses. Stanwick said the majority of their inmates are felons. Stanwick said he has received multiple traffic complaints, specifically with speeding.

Pierce asked Stanwick if they should address the air flow in the Courthouse basement. She said it has a certain smell to it and a damp feeling. Stanwick said he will see what he can do about the issue.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., Jamie Grevett & Erin Serspka, both Juvenile Detention Alternative Initiative Coordinators' in Minnehaha County, provided history on a prior agreement made between counties who have participated in the Juvenile Detention Center. Serspka said Brookings County has been part of the agreement for the last twenty years. She asked if the county would like to extend the current agreement for another two years, while they look at building options. She said signing the Letter for Intent would extend the current rate for the next two years. She said over the next two years, they are looking at different reconstruction options. Grevett reminded commissioners the Letter of Intent is not locking the county into any long term agreement, but simply staying part of the process during the exploratory phase. Serspka gave commissioners background information on the county's prior per diem rate and bed usage.

With Senate Bill 73, Miller asked what kind of affect they intend to see with the new project. Serspka said there has been a dramatic decrease in secure detention beds, but an increase in shelter care beds. She said individuals who use the shelter care beds have higher needs and end up staying at the facility longer.

Miller asked if Volunteers of America would stay involved even with the non-secure beds. Grevett said they do have different building options to choose from. He said the options were renovating or building new. He said building new would not be feasible. Krogman asked if the cost would be for the per diem rate. Serspka said the cost would be the per diem rate and not the capital debt service rate.

Miller commended Grevett and Serspka on the job they have done. Miller hopes more partnerships are made and thanked Grevett and Serspka for their hard work.

By consensus, the board decided to take action for the Letter of Intent at the next regularly scheduled meeting.

Department Head Reports Continued

Highway Lead Foreman Chris Prussman said they are still crack-filling and patching asphalt on County Road 25. Jensen asked when Bowe's Construction anticipated on starting. Prussman said Bowe's would like to start next Monday. Prussman said it has been difficult patching asphalt on the road because of the cold weather.

Finance Officer Vicki Buseth said she met with Commission Department Director Stacy Steffensen regarding the budgeting process. Buseth said ballot counting for the City Election was done in the Finance Office. She said the recount numbers were all the same. Buseth updated the board on the Wind Tower money. Buseth also explained to commissioners how that money was determined and divided up.

Finance Office Report

Buseth presented the Finance Office report for March 2015.

Motion by Miller, seconded by Jensen to approve the following transfers as per budget appropriations for the first quarter of 2015. Motion carried.

From General Fund 101-4-911-4294 to Highway and Bridge Fund 201-3-371-0000 in the amount of \$1,488,542.00.

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$12,490.25.

Be it noted, the Auditor's Account with Treasurer was presented to the board.

March 2015

Total amount of deposits in bank.....	\$18,731,153.81
Total amount of actual cash: Currency.....	\$3,515.00
Coins.....	\$.65
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	\$142,770.55
Itemized list of all other items.....	\$(340,346.24)
TOTAL.....	\$18,537,093.77

Be it noted, the Payroll & Additive Totals for March 2015 were presented to the board.

Commission/HR: \$17,110.68; Technology: \$5,494.99; Finance Office: \$17,772.97; States Attorney: \$20,956.80; Equalization: \$17,021.05; Register of Deeds: \$7,690.03; Veterans/Welfare: \$5,989.00; Sheriff's Office: \$72,642.25; Coroner: \$243.14; Community Health: \$2,380.93; Extension: \$2,385.52; Weed: \$2,506.79; Planning/Zoning: \$5,741.58; Highway: \$44,649.13; Emergency Management: \$3,499.33; WIC: \$1,238.48.

AFLAC: \$2,959.78; Avesis: \$1,184.59; Office of Child Support: \$400.00; Delta Dental: \$4,149.86; Flex One: \$1,982.98; Fort Dearborn Life Insurance: \$1,284.05; Garnishments: \$499.49; Local Teamsters: \$1,210.00; SDRS: \$38,906.72; SDRS Supplemental: \$1,635.00; EFTPS: \$77,747.77; Wellmark: \$81,370.29; AFLAC Group/CAIC Primary: \$603.10.

Be it noted, the expenditure adjustments for the month of March 2015 were presented to the board. \$4,028.77 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees Collected for the month of March 2015 in the amount of \$27,004.50 was presented to the board.

REGULAR BUSINESS

Motion by Miller, seconded by Krogman to approve the Pictometry fly-over in 2016. Miller asked if the City would be a partner. Krogman asked how much the City would help cover. Krogman asked what the County's current contract is with Pictometry. Director of Equalization Joyce Dragseth said she does not know the answers to those questions and that someone should be in charge of Pictometry. Steffensen said she will get GIS Technician Jim Sampson more involved with the agreement. Jensen asked Dragseth if Pictometry was a valuable tool used in her office. Dragseth said her office uses Pictometry and finds it very helpful. Pierce questioned the last time the board compared the cost of this service with other companies. Dragseth said the imagery services are limited. She said many of those companies do not offer this kind of service. Pierce requested that Sampson look into this matter.

Motion by Pierce, seconded by Krogman to table action until the May 5, 2015 Commission Meeting. Motion carried.

SCHEDULED AGENDA ITEM

As scheduled at 9:30 a.m., Mayor Fred Weekes of Aurora, requested a sign reducing the speed limit on County Road 23, south of Aurora. Right now, Weekes said the signs read 55mph and 25mph. Weekes said it is very difficult for a driver to go from 55mph to 25mph. He said reducing the speed limit gradually would make it easier for drivers to slow down.

Krogman said he drove this road recently and couldn't make it to 25mph before approaching town. He said he does not think the speed limit request is out of line. Miller also said it was difficult for her to reach 25mph. Miller suggested putting a 45mph sign ½ mile out. By consensus, the board agreed to draft an ordinance signifying a sign read 45mph a ½ mile out of town by the next regularly scheduled meeting.

REGULAR BUSINESS

Motion by Miller, seconded by Pierce to approve and authorize Chairperson Yseth to sign Abatement #2015-004: an abatement application made by Ashley Vansambeck for the Robert Wang Estate, parcel #34425-01900-010-00 in the amount of \$497.77. Motion carried.

Motion by Pierce, seconded by Krogman to approve a petition to establish the Lake Hendricks Road District. Finance Officer Vicki Buseth said a similar petition was brought before the board several months ago, but a new law was established which required a new petition. She said only registered voters were able to sign the petition before, but with the new law put in place, that requirement no longer exists. Buseth said you don't have to be a registered voter to vote in these types of elections; you have to be a property owner. Motion carried.

Motion by Miller, seconded by Krogman to approve the low bid from Einspahr Auto Plaza, Inc. for a 2015 or newer 1-ton 4X4 DRW Cab and Chassis at \$28,454.00 for a Dodge Ram 3500 HD Chassis for the Brookings County Highway Department. Jensen asked Prussman if this price was comparable to the State bid. Prussman said it was lower than the State bid. Motion carried.

Motion by Krogman, seconded by Miller to approve for recording purposes and authorize Chairperson Yseth to sign Resolution #15-28: a Plat of Lots 1, 2 and 3 of Moss Addition in the SE ¼ of Section 32, Township 109 North, Range 47 West of the 5th P.M., Brookings, South Dakota. Krogman asked why the lots were being split up. County Development Director Robert Hill said the lots were being split up for irrigation purposes. Motion carried.

Motion by Krogman, seconded by Miller to approve for recording purposes and authorize Chairperson Yseth sign Resolution #15-29: a Plat of Tract 1 of Leraas' Addition in the Northeast Quarter of Section 22, Township 111 North, Range 49 West of the 5th P.M., Brookings County South Dakota. Motion carried.

Chairperson Yseth declared a 10 minute recess.

SCHEDULED AGENDA ITEM

As scheduled at 10:00 a.m., Carey Bretsch with Civil Design, Inc., updated the board on the 213th Street Project. Bretsch said the plans are 95% complete. Bretsch said two options were given to them by the Geotechnical Firm. He said the first option is a geogrid and the second option is a geotextile. He said a geogrid is the least expensive, however, he would leave it up to the contractors to decide. Structurally, he said it wouldn't make a difference. Bretsch said he spoke with all landowners involved, regarding the fencing. Bretsch said they also spoke with Brookings Municipal Utility and they have agreed to relocate the water line running in front of the Mettler's residence. He said BMU would reimburse the county for the water line relocation.

Krogman asked where the water line was currently located. Bretsch said the line is on the Anderson property, diagonals to the center of the road, continues east to the Mettler's, and then diagonals back onto the Anderson property. Bretsch said three hydrants will need to be relocated as well. Krogman asked if he has spoken to the Mettler's on this process. Bretsch said he has spoken with them on several occasions and plans to

meet up with them to go over the process more in detail. Miller asked who would be paying to relocate the hydrants. Bretsch said BMU would be paying for it.

Bretsch said it has been difficult finding locations to store the top soil during construction. He said none of the landowners are interested in allowing them to store the top soil on their property. He said the only location they have is on the west side of 475th Avenue. Pierce asked if Novita would be willing to store some of the top soil. Bretsch said they are willing to store some top soil on their property. Yseth asked if rumble strips would be necessary for the side of the road. Bretsch said he would not recommend it because the speed limit will only be 45mph.

REGULAR BUSINESS

Commissioners discussed the format of the work plan. Yseth asked if a subcommittee should be formed when speaking with the City regarding the Resource Center. Chairperson Yseth appointed Commissioner Pierce and Commissioner Miller as a subcommittee to start negotiations regarding the County Resource Center with the City. The board said they would like County Commission Director Stacy Steffensen to clean up the format of the work plan. Yseth said a work session will be held following the next regularly scheduled commission meeting.

County Commission Director Stacy Steffensen presented the Commission Department Director Report. Steffensen said she received a petition from a number of residents, business owners, and farmers regarding the bridge south of White on County Road 25. The board discussed the structure of the bridge. By consensus, the board would like Highway Lead Foreman Chris Prussman to contact Banner Associates and have them conduct an engineering study and give their recommendations.

Steffensen said she and Finance Officer Vicki Buseth discussed a schedule for budget hearings. Steffensen also said several trees need to be replaced on the courthouse grounds. By consensus, the board gave Steffensen permission to work together with General Maintenance Worker John Molengraaf to find suitable replacements. Steffensen presented upcoming events including a Highway Funding work session, Safety Week, and a tour of a potential new site for 4-H. Steffensen said they have hired a General Maintenance Worker and he will start April 28th.

Deputy States Attorney Abigail Howard said by the next meeting, she will have written ordinances for the new speed limit change and the liquor license changes. She said she and Sheriff Marty Stanwick have been working on a Transient Vendor and Transient Merchant ordinance. Howard reminded the board she will be attending the States Attorney's Conference May 5th-8th. Howard updated the board about the ongoing issue regarding the railroad and permitting fees on the 34th Avenue project.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Krogman reported on the Regional Railroad Authority Meeting.

Commissioner Miller said they have conducted interviews for the Weed Supervisor position. Miller reported on the Brookings County Weed & Pest Board Meeting. Miller also attended the Bruce Fireman's Social and the Elkton Fireman's Social. Miller also reported on a Maintenance Road Agreement with SDSU and the townships. Miller reported on a drone that was made by an Elkton volunteer fireman.

Commissioner Jensen reported on the Deuel Rural Water Meeting and the Regional Railroad Authority Meeting. Jensen attended the White Fireman's Dance and listened to the tax appeals as a board member of the Brookings County Board of Equalization. Jensen also reported on the BATA meeting and attended the Bruce Fireman's Feed. Jensen also reported on the East Central Cattleman's Association Meeting.

Commissioner Pierce reported on the Planning & Zoning Meeting and she attended the Senior Officials Training. Pierce said she attended the Legislative Forum for Schoolboard Members, the Chamber Membership

Mixer, and the Bruce County Night. Pierce said she hopes to have the liquor license ordinances ready at the next regularly scheduled meeting.

Commissioner Yseth attended the Emergency Management Meeting and the Regional Railroad Authority Meeting. Yseth reported on the 911 Meeting and the Housing Redevelopment Meeting. Yseth said he spoke with Commissioner Jensen on 34th Avenue North. Yseth said a detour route should be made because of the construction. By consensus, the board agreed to have someone gather up the data and go from there.

Motion by Pierce, seconded by Jensen to adjourn the meeting as the Brookings County Commission. Motion carried.

The board reconvened as the Brookings County Board of Equalization.

Director of Equalization Joyce Dragseth presented new pictures and documentation on five different parcel appeals.

Appeal	Property Owner/Legal Description	Motion/Second Roll Call Vote	Board Action
15-01	Lance Bothe S ½ SE ¼ Exc acreage 14-109-49	Pierce/Miller to accept Director's recommendation. Motion carried.	Ag-A \$133,300
15-02	Lance Bothe N ½ SE ¼ 14-109-49	Pierce/Jensen to accept Director's recommendation. Motion carried.	Ag-A \$184,100
15-03	Lance Bothe SE ¼ 25-109-49	Pierce/Krogman to accept Director's recommendation. Motion carried.	Ag-A \$319,400
15-04	Lance Bothe NE ¼ 36-109-49	Pierce/Krogman to accept Director's recommendation. Motion carried.	Ag-A \$435,500
15-05	Lance Bothe SE ¼ 36-109-49	Pierce/Jensen to accept Director's recommendation. Motion carried.	Ag-A \$436,900

ADJOURNMENT

Motion by Pierce, seconded by Krogman to adjourn as the County Board of Equalization. Motion carried. The next regularly scheduled meeting is Tuesday, May 5, 2015 at 8:30 a.m.

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Jenna Peterson
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Brookings County

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